



Roles and Responsibilities of the Chancellor

Board Manual

Approving Authority: Board of Governors

Established: April 2013

Date of Last Review/Revision: May 2018, replaces June 2013

Policy Statement

St. Jerome's University will maintain a current roles and responsibilities description for all positions. Roles and responsibilities descriptions outline the nature and scope, specific accountabilities and skills and abilities required for each position.

Updates or substantive changes to roles and responsibilities descriptions may be initiated by the Board of St. Jerome's University from time to time and must consider board needs. The process of review is directed by the Board of governors. In certain cases, where appropriate, the incumbent may be involved in the process.

Appendix A Supplementary Information

Role of the Chancellor

According to the *St. Jerome's University Act, 2000, S.O., 2000, c. Pr34*, Article 13 and St. Jerome's University Bylaw, Article 8, the Chancellor is the titular head of the University and Article 3.2 is a member of the Board of Governors.

Responsibilities of the Chancellor

The Chancellor:

- supports and promotes the mission and values of the University,
- recognizes the role and importance of Catholic liberal arts education
- represents and promotes the University at public, private and community events
- provides leadership in fundraising campaigns
- confers all degrees

Chancellor's Term of Office

As set out in the Bylaw Article 8.1, the term of office shall be four years and the Chancellor may be reappointed for one additional term that shall not exceed four years.