



ST. JEROME'S UNIVERSITY

BOARD OF GOVERNORS

Minutes of the Wednesday, August 26, 2020 Meeting

Present: Mary Ellen Cullen (Chair), Mark Wendland (Vice Chair), Steven Bednarski, Cheri Chevalier, Cynthia Davis, Ernie Doyle, Melanie Garaffa, Meaghan Hymers, Anne Jamieson, Ted McKechnie, Peter Meehan, Michael Pautler, Bruce Rodrigues, Toni Serafini, Andrew Turczyniak, Fr. Tim Uniac, Joe Varamo

Resources: Cristina Vanin, Interim Vice President Academic and Dean; Katrina Kaczala, Recording Secretary

Regrets: Frank Boerboom, Chris Roehrig

The meeting was conducted using Zoom, a video and teleconference service.

OPEN SESSION

1. PRAYER

The prayer was provided by M. Cullen.

2. CHAIR'S REMARKS

The Chair welcomed Dr. Peter Meehan as the new President of St. Jerome's University and the newly appointed members of the Board.

The Chair indicated that due to the pandemic the Board orientation cannot be held in person, and as such the usual one day event would instead be split into multiple days of shorter online sessions. In June the Board made a commitment to include equity, diversity, and inclusion (EDI) within its orientation, and as a result one of the online sessions will focus on EDI. The Chair recommended that all Board members strive to attend the session centering on EDI.

The Chair extended congratulations to A. Jamieson for her new position at the Institute for Catholic Education and M. Pautler on his impending retirement.

3. PRESIDENT'S REMARKS

The President thanked the Board for its welcoming of him to St. Jerome's University.

The President noted that administration is in the midst of determining return to campus plans for staff and faculty, as well as preparing to welcome students into residence in the fall. Additionally, preparations are being made to begin a search for the next Vice President Academic and Dean (VPAD).

4. AGENDA REVIEW, DECLARE CONFLICTS, ADDITIONS, CHANGES

No declarations, conflicts, additions or changes.

Motion: To approve the agenda as presented.

Moved: M. Pautler, **Seconded:** J. Varamo, **Carried.**

Regular Agenda

5. REQUEST FOR SEARCH FOR VPAD

In accordance with the Board Appointment and Reappointment of the Vice President Academic and Dean Policy, P. Meehan extended a formal request to the Board for authorization to begin the process to search for the next VPAD.

Motion: To request authorization from the Board of Governors for the President to initiate the search process for the next Vice President Academic and Dean.

Moved: E. Doyle, **Seconded:** T. Serafini, **Carried.**

6. CALL FOR NOMINATIONS: MEMBERS AT LARGE APPOINTMENTS TO VPAD SEARCH COMMITTEE

M. Pautler, as the Chair of the Governance and Nominations Committee, noted that two Board Members at Large are mandated to sit on the VPAD Appointment Committee. The Governance Committee acknowledged that there is no current process identified for selecting individuals to sit on the Appointment Committee. As a result, the Governance Committee will issue a call for nominations for a two week period, and the Committee will receive the nominations and will select two representatives at its next meeting. The Governance Committee will bring the names of the selected Board members to the October Board meeting for information.

It was noted that it is outlined within the Board Appointment and Reappointment of the Vice President Academic and Dean Policy that the President will establish and obtain budget approval from the Board of Governors for the recruitment and appointment process. It was stated that this was included within the university budget approved by the board in June 2020. P. Meehan will provide the Board with the amount that has been budgeted for the VPAD search.

Motion: To receive for information the initiation of a call for nominations for two (2) Board Members at Large to sit on the VPAD Appointment Committee.

Moved: C. Davis, **Seconded:** T. McKechnie, **Carried.**

Cheri Chevalier left the meeting.

Motion: To adjourn Open Session and move into Confidential Session.

Moved: M. Pautler, **Seconded:** M. Wendland, **Carried.**

August 26, 2020
/kk

Mary Ellen Cullen
Chair of the Board of Governors