



# ST. JEROME'S UNIVERSITY

## BOARD OF GOVERNORS

Minutes of the Thursday, February 10, 2022

**Present:** Michael Pautler (Chair), Mark Wendland (Vice Chair), Sue Brubacher, Roberta Cauchi-Santoro, Cheri Chevalier, Mary Ellen Cullen, Ernie Doyle, Anne Jamieson, Carol Ann MacGregor, Ted McKechnie, Peter Meehan, Alan Rego, Bruce Rodrigues, Brendan Whittle

**Resources:** Mike Gourlay, Executive Director, Finance and Administration; Saphron Moule, Director, Finance and Administration; Katrina Kaczala, Recording Secretary

**Guest:** Rebecca Sutherns, Strategic Planning Consultant, Sage Solutions

**Regrets:** Frank Boerboom, Cynthia Davis, Melanie Garaffa, Benjamin Mathew, Toni Serafini, Andrew Turczyniak, Fr. Tim Uniac

*The meeting was conducted using Zoom, a video and teleconference service.*

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### OPEN SESSION

#### 1. PRAYER & LAND ACKNOWLEDGMENT

M. Pautler provided an acknowledgement that the land on which the University resides and does business is located on the traditional territory of the Attawandaron (Neutral), Anishnaabeg, and Haudenosaunee peoples. The University campus is situated on the Haldimand Tract, land promised to Six Nations, which includes six miles on each side of the Grand River.

The prayer was provided by M. Pautler.

#### 2. AGENDA REVIEW, DECLARE CONFLICTS, ADDITIONS, CHANGES

No conflicts, additions or changes were made to the agenda.

**Motion:** To approve the agenda as presented.

**Moved:** A. Jamieson, **Seconded:** M. Cullen, **Carried.**

### Regular Agenda

The Board acknowledged and thanked M. Gourlay's for his outstanding work and contributions to St. Jerome's University and the Board of Governors during his time serving as Executive Director, Finance and Administration (EDFA). The Board wished him well in his new role at St. Mary's Hospital and welcomed S. Moule who will be assuming the role of interim EDFA while steps are taken to fill the role.

#### 3. 2022-2027 STRATEGIC PLAN ASSESSMENT AND EVALUATION

P. Meehan provided a summary of the steps that have been taken to date as part of the Strategic Planning process, including multiple consultations with various internal and external University stakeholders. P. Meehan then reviewed the current draft Strategic Plan and received

comments and feedback from Board Members, which will be taken under advisement as the plan is refined.

Effort is being made to develop a strategy for measuring the priorities and objectives set out within the revised Strategic Plan. C.A. MacGregor provided an overview of preliminary templates that could be used to determine and track annual performance targets and accountability metrics. The senior leadership team will continue to work to refine the plan, determine a approach for communication and implementation, and continue to develop strategies for reporting and accountability once the plan is in place.

It is expected the Strategic Plan will be brought before the Board for approval at the meeting scheduled in April 2022.

*R. Sutherns left the meeting.*

#### **4. INITIATE CALLS FOR INTERNAL BOARD MEMBER APPOINTMENTS**

The Governance and Nominations Committee identified that S. Brubacher and T. Serafini are each coming to the end of their term serving on the Board. Elections will need to be conducted among the staff and faculty constituencies to elect one Staff Board Member and one Faculty Board member to each serve on the Board for a three-year term beginning July 1, 2022.

In accordance with the Board Membership Policy, the Board directed University administration to initiate the election processes necessary to fill the upcoming vacancies that have been identified.

**Motion 4(a):** To approve and direct administration to initiate an election for a full-time staff member to fill the upcoming Staff Board Member vacancy.

**Moved:** A. Rego, **Seconded:** M. Wendland, **Carried.**

**Motion 4(b):** To approve and direct administration to initiate an election for a full-time faculty member to fill the upcoming Faculty Board Member vacancy.

**Moved:** A. Rego, **Seconded:** M. Wendland, **Carried.**

#### **5. NEW BUSINESS**

There was no new business.

**Motion:** To adjourn open session and adjourn the meeting.

**Moved:** T. McKechnie, **Seconded:** E. Doyle, **Carried.**

**Meeting Adjourned.**

February 10, 2022  
/kk

Michael Pautler  
Chair of the Board of Governors