



# ST. JEROME'S UNIVERSITY

## Senate Council Minutes of the Friday, December 14, 2018, Meeting

**Present:** Katherine Bergman (Chair), Carol Acton, Veronica Austen, Steven Bednarski, Kieran Bonner, Andrew Deman, Ryan Devitt, Maureen Drysdale, Stephanie Gregoire, Scott Keys, Norm Klassen, Alysia Kolentsis, Kerry Lappin-Fortin, Zack MacDonald, David Perrin, Anna Purkey, BJ Rye, Toni Serafini, Mark Spielmacher, Andrew Stumpf, Sylvia Terzian, Cristina Vanin, Denise Whitehead, Chad Wriglesworth

**Recording Secretary:** Kierra Cali

**Absent:** Susan Brophy\*, Chris Burris, Oliver Campbell, Tristanne Connolly\*, Fred Desroches, Thirstan Falconer\*, Jolanta Komornicka\*, Jane Nicholas\*, Viola Poletes Montgomery, Registrar (vacant), Christine Schwendinger\* (Recording Secretary), David Seljak\*, David Williams, Rade Zinaic\*, Nikolaj Zunic

\*regrets

**On Sabbatical/Leave:** Scott Kline, Whitney Lackenbauer, Caitlin Mulcahy, John Rempel, Lorna Rourke, Ryan Touhey, Bruno Tremblay

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### Open Session

#### 1. **Prayer/Reflection**

Carol Acton opened the meeting with a reflection and poem.

#### 2. **Chair's Remarks**

No remarks from the Chair were offered. The President will make an oral report under item #11.

#### 3. **Approval of the Agenda**

- **Motion:** The agenda was approved as distributed. Perrin and Austen. Carried unanimously.

#### 4. **Declarations of Conflict of Interest**

Members of Senate Council were asked to declare any conflicts they may have in relation to the items on the regular agenda. No conflicts were declared.

#### 5. **Approval of the Minutes of November 23, 2018**

- Page 2, item 7.a.ii, *Ad Hoc Committee on Renewal, Tenure, and Promotion Standards for Librarians*: "...Senate Council agreed to hold the election for this *ad hoc* committee in 2019."
- **Motion:** The minutes of November 23, 2018, were approved as revised. Bednarski and Acton. Carried. One abstention.

## 6. **Business Arising from the Minutes**

There was no business arising from the minutes.

## 7. **Reports from Committees**

### a. *Governance Committee*

- i. *Governance Renewal*: The Chair of Governance Committee spoke to the changes being made to the Senate Council Terms of Reference: indicating time allocations for agenda items, adding a land acknowledgement statement at the bottom of the agenda, moving to a consent agenda, roles and responsibilities of the Governance Committee, and aligning the Senate Council standing committees with the changes made in the newly ratified Collective Agreement (full-time unit).
- ii. *Governance Committee Chair*: C. Acton will chair the Committee beginning in January 2019.

M. Drysdale entered the meeting.

- **Motion**: That SJU Senate Council approve the revisions to the Senate Council Terms of Reference. Bednarski and MacDonald. Carried unanimously.

### b. *Academic Committee* – no report

### c. *Committee on Research and Scholarship*

- i. *Faculty Research Grant*: The Chair of the Committee on Research and Scholarship reminded members that Faculty Research Grant applications are due by January 31, 2019.

### d. *Library Advisory Committee*

- i. *Committee Update*: The Library Advisory Committee met for the first time to discuss its terms of reference. The Committee includes external and internal representatives including individuals from Conrad Grebel University College Library and the University of Waterloo's (UWaterloo) Dana Porter Library.
- ii. *Library Renewal Project*: The temporary Library space will be established as of May 2019 and will operate during the renovation of the Library. The newly expanded Library will reopen in January 2020. The University's Board of Governors approved the total expenditure for the Library Renewal Project at the October 4, 2018 Board meeting. All course reserves that have been held over the past two years will be held on a reserve stack. Members are encouraged to plan ahead and identify if they anticipate any reserve needs in the coming terms. Books in the ordering process and not yet held on reserve will be held upon receipt. All other books not included can be received via inter-library loans as needed. The Board was very proactive to encourage Administration to meet the needs of current and future students through the Library space. The Board was pleased with the plans presented by the project leads. Senate Council recognized the Board's support of the Library Renewal Project.

## 8. **Report from the Acting Dean**

*Academic Planning:* Academic planning will be carried forward as an item of discussion at the January Senate Council meeting with additional assessment.

*2018-2019 Recruitment:* The 2018-2019 enrolment target was 120. According to first estimate, the number of admitted students was 102.

## 9. **Report from the Interim Vice President Administration**

*SJU Residence:* The Fall 2018 residence occupancy target of 100% was met and it is anticipated that the Winter 2019 residence occupancy target will also be achieved.

## 10. **Report from the Director of Advancement**

The Director of Advancement was not present. The President provided the Advancement report on the Director's behalf.

*Feast of St. Jerome:* The net profit of the University's annual Feast of St. Jerome event was approximately \$54,000. This was achieved through targeted sponsorship and ongoing management of event costs.

*Fundraising:* Fundraising efforts in 2019 will be directed to support the Library Renewal Project.

## 11. **Report from the President**

Two policies will be distributed to the University community in the coming weeks:

- a. *Workplace Violence and Harassment Policy, Draft:* With the passing of Bill 132 (Sexual Violence and Harassment Plan Act), the University undertook a comprehensive policy review to update its current institutional *Workplace Violence and Harassment* policy, 2016. Students registered at St. Jerome's University, taught by St. Jerome's University academic staff, and/or living within our residence are considered UWaterloo students. Therefore, the University is not required to implement a sexual violence policy or program pertaining to students under the Ministry of Training, Colleges and Universities Act (O. Reg. 131/61, Sexual Violence at Colleges and Universities). UWaterloo Policy 42 outlines the supports and procedures available to students as it relates to incidents of sexual violence and harassment.

To address regulation updates to the Occupational Health and Safety Act as a result of Bill 132, the current *Workplace Violence and Harassment* policy, 2016 was revised to create a new institutional policy, *Prevention and Response to Workplace Abuse*. The draft policy is currently undergoing legal review. An overview of the policy will be distributed to the community and a draft policy will be circulated to the community for consultation in January 2019.

- b. *Freedom of Expression Policy, Draft:* At the request of the Board, a Board policy on *Freedom of Expression* has been drafted. A number of freedom of expression and freedom of speech policies have been reviewed in the development of the University's *Freedom of Expression* policy, including UWaterloo's *Freedom of Speech* policy and research undertaken by Universities Canada. The definition of academic freedom outlined in the Collective Agreements will be referenced within the *Freedom of Expression* policy.

Although a community consultation process is not required for Board policies, the President is looking for feedback on the draft *Freedom of Expression* policy so that a

complete and comprehensive policy draft can be presented to the Board.

The University is establishing its own *Freedom of Expression* policy to minimize the risk of falling under another institution's policy during this time where there is a changing legislation landscape. Additionally, a University policy will provide a University standard for addressing complaints or challenges of freedom of expression on campus in a way that aligns with the University's values and mission.

The Board is extending an opportunity for the community, including academic staff, to join the Board at its workshop in February 2019 to continue the dialogue of freedom of expression on campus with Christine Tausig-Ford. The workshop will be a facilitated community discussion.

## 12. Reports from Academic Departments

*Sociology and Legal Studies*: Two SMF courses have been received by the Joint UWaterloo/SJU Legal Studies Committee for Legal Studies cross-listings. Once approved, the proposal will return to the SJU Department of Sociology and Legal Studies, Academic Committee, and Senate Council for final approval.

## 13. Other Business

There was no other business.

- **Motion to move in camera**: Perrin and Bonner. Carried unanimously.
- **Motion to adjourn in camera session**: Austen and Bonner. Carried unanimously.
- The Chair adjourned the meeting.

*Approved by SJU Senate Council*  
January 18, 2019