Student Activities Team Position Description
Winter 2022

General Accountability
A member of the Student Activities Team (SAT) is a positive and enthusiastic St. Jerome’s community member who is reliable, dependable and creative and is looking to enhance their leadership portfolio and gain valuable experience working with other student leaders and St. Jerome’s University administration.

Nature and Scope
An SAT member is an upper year full time undergraduate student that works with the Assistant Activities Coordinator (AAC), the Community Advisor of Student Activities (CASA) and ultimately, the Community Life Assistant (or their delegate) to provide diverse, interest-based programming that appeals to all students who are affiliated with St. Jerome’s University. This position is for the Winter 2022 Term.

A member of the Student Activities Team (SAT) is:

- A full time upper year student (in classes or on co-op);
- A leader in the St. Jerome’s community;
- A role model that represents the values of St. Jerome’s on and off campus;
- An active example that embodies a life of respect for self and others;
- Someone with a strong desire for St. Jerome’s University;
- Open, honest, reliable, committed;
- Creative and passionate;
- Executer, doer, “front line”;
- Idea generator, promoter, advertiser;
- Supporter, reflective, critical thinker.

Specific Accountabilities
The responsibilities for this position can be subdivided into two main categories that include the following:

1. General Duties
   a. Work with an AAC and the CASAs to provide diverse, interest-based programming that appeals to all St. Jerome’s University students with a goal of ensuring a healthy and balanced campus climate through student activities that complement the academic mandate of the University and add value to the overall student experience.
   b. A member of the SAT is a role model who personally embodies the mission of St. Jerome’s and works with other members of the SAT, an AAC and the CASAs to plan, promote, coordinate, and execute student activities.

2. Specific Duties
   a. Must attend SAT Training during the December Exam period (official dates to be determined)
b. Must attend weekly SAT sub-team meetings and monthly SAT professional development session

c. Required to attend weekly planned activity and support other sub-teams in their events

d. Report directly to their AAC and ultimately the CLA

COVID-19

• As we navigate our way through the COVID-19 pandemic, it is very challenging to predict what the 2021-2022 academic year will look like on our campus. As such, SATs are expected to be adaptable to the ebbs and flows of the pandemic landscape. SATs will be expected to be leaders in this domain, role modelling changes and appropriate pandemic behaviour

• Programming expectations will be largely dictated by the pandemic. **It is possible that programming will need to occur virtually.** If in-person programming is possible, it is likely that COVID-19 safety measures will need to be considered and implemented. This could include but is not limited to: Mask wearing, small group sizes or programming in cohorts to meet gathering limits, physical distancing, outdoor programs instead of indoor programs etc.
Student Activities Team Application
Winter 2022

St. Jerome's University requests this information for the purpose of processing your application for a student leader position. Responses to all items are required. If you fail to provide the required information, your application will not be considered. Please familiarize yourself with the position profiles before completing this application.

APPLICATION SUBMISSION REQUIREMENTS

a. Respond to all questions in the PERSONAL INFORMATION and STATEMENT OF INTENT portions of this form
b. Complete applications should be submitted to sjulife@uwaterloo.ca with the subject line “Student Activities Team Application, First Name Last Name” by Monday, November 29th, 2021.

PERSONAL INFORMATION

Name: ____________________________ University ID#: ___________________
Age: ________________ Year of Academic Study: ____________
Email: ____________________________ Cell Phone #: ___________________

Faculty: __________________________ Program: __________________________

STATEMENT OF INTENT

Please provide a Statement of Intent (no more than 500 words) for the role that you wish to apply for.

Before writing your statement, take a few moments to reflect on questions like the following. These questions are simply to guide your thinking and preparation. You may also choose to consider other reflections that speak to why you are choosing to submit this application. You do not need to answer all of these questions in your Statement of Intent. These questions aim to help guide your response!

- Why do you feel drawn to apply to be a student leader at SJ?
- What lessons have you learned that lend themselves well to this role?
- What have you learned about yourself during the COVID-19 pandemic that might support your success in this role?
- Why is being a leader important to you?
- How might you hope to influence the student experience in this role?
- How might you hope to grow in this role?
- What do you value about this role?
What other things might you have to let go of if you were hired for this role?

Student leaders have immense power and privilege in the SJ community. How might you use these to positively contribute to the student experience?

You will find it helpful to review the above Student Activities Team role description. Please take a moment to read it through.

Once you have spent some time reflecting, choose the questions or ideas that most reflect your experiences and reasons for applying to this role (i.e. do not answer all of the questions!).

Each written statement should be no more than 500 words. All applications are due on Monday, November 29th, 2021 by 8:30 AM. Interviews will be scheduled with selected applicants between December 1st and December 15th, 2021.