

MEMO

To: SJU Community

From: Peter Meehan, President and Vice Chancellor
Carol Ann MacGregor, Interim Vice President Academic and Dean
Mike Gourlay, Executive Director, Finance and Administration

Date: September 1, 2021

Subject: September Update – Campus Response Team

September and the start of a new term is here once again. By this point, we have all become accustomed to having to plan and adjust repeatedly with each new announcement about the pandemic being made by the Government of Ontario, Public Health, and the University of Waterloo (UW). Our Senior Leadership Team recognizes just how difficult it has been for all of our Faculty, CAS, and Staff members and thank you for being patient with this process.

The “[Frequently Asked Questions](#)” summary sent to you earlier today is an effort to try to share just some of the information you will require for your return to campus. We know there will be adjustments made to this content as new information becomes available and updated processes are put into place, for example the proof of vaccination declaration. We offer that these FAQs provide a good starting point to help prepare for SJU’s upcoming term. Please review this summary and the [University of Waterloo’s Frequently Asked Questions](#) for a complete overview.

Thank you again to the members of the Campus Response Team who prepared the FAQs based in part upon employee enquiries. We are already providing a first update to this content as follows and encourage you to continue to help us to keep this summary current by providing information and/or bringing your questions to our [SJU Town Hall](#) tomorrow at 1 p.m.

UPDATES TO AUGUST 31ST FAQs

- **Student Advising** will take place in classrooms 2001 and 2009 in the SJ2-Academic Centre.
 - Co-registered students are welcome to connect with our Student Advisor, John Arnou at jarnou@uwaterloo.ca to book an appointment (virtual or in-person, as preferred). In-person drop-in advising will be offered this fall. The schedule will be posted outside SJ2 2009 when available.
 - University of Waterloo (not co-registered) students interested in academic advising supports, should be encouraged to connect with their faculty advising team (e.g. Arts Undergraduate Office).
- Academic staff are welcome to connect with John Arnou with **academic advising** questions.

- There will be **no designated directional signage** used for pathways. Any current signage, including up/down stairway information, posted will be removed. Keep to the Right signage will be added to hallways.
- The **mailroom** capacity has been increased to two person occupancy.
- Student **residence move-ins** begin on Sunday, September 5th. There will be **250** students living on campus.
- **Wellness Supports** for Students include the following:
 - Non-urgent**
 - SJU students, including those co-registered at SJU, those living in SJU residence, and SJU student leaders, are welcome to reach out to our SJU Wellness Coordinator, Lindsay Thompson. Lindsay will be offering virtual and in-person support this Fall, and can be reached at lindsay.thompson@uwaterloo.ca
 - All UW and SJU students are also eligible to see counsellors at UW Counselling Services, or to seek out counselling off-campus, which is covered by their StudentCare plan.

If a student is in crisis and requires immediate support, please call 911 or go to your local emergency facility. In addition to emergency services and support from the SJU Student Services Team, the following services are available:

UW Counselling Services	519-888-4567 ext. 32655
UW Health Services	519-888-4096
Here24/7 helpline (available 24 hours/day)	1-844-437-3247
Good2Talk Post-Secondary helpline	1-866-925-5454
UW Police	519-888-4911 or ex. 22222

- **Ventilation upgrades** on SJU campus that have also been made at UW, include:
 - Increasing fresh air intake, through improvements to our Building Automation Systems (BAS), without compromising HVAC efficiencies.
 - Installation of MERV13 filters in our buildings in August - recommended by the American Society of Heating, Refrigeration and Air-Conditioning Engineers. Over the pandemic they have become standard across the industry because they are more effective at filtering small droplets and particles that travel through the air (at least 85 per cent efficient at capturing particles in the 1 µm to 3 µm size range).
 - A review of air exchange rates in campus buildings to ensure our spaces meet the recommended air exchange guidelines.
 - Air quality tests across campus have been conducted to ensure that we have quality air flowing through our buildings.

A special thank you to our Facilities and Student Affairs team members, who have been working on campus in preparation for the arrival of students. Whether it is upgrading our air ventilation systems, painting buildings and hallways, or returning to offices and preparing to serve students in person, we appreciate all that is being done to support our mission.