



STUDENT ACTIVITIES TEAM (SAT) APPLICATION
Fall 2021/Winter 2022 Application

APPLICATION SUBMISSION REQUIREMENTS

1. Respond to all questions in the PERSONAL INFORMATION and APPLICATION QUESTIONS portions of the form available on SJU.ca
2. Completed forms must be submitted through the SJU website no later than **4:30pm on April 16, 2021**
3. Once your form is submitted, staff will review your application and consider offering you an interview between April 27 and May 7, 2021

Student Activities Team Position Description

General Accountability

A member of the Student Activities Team (SAT) is a positive and enthusiastic St. Jerome's community member who is reliable, dependable and creative and is looking to enhance their leadership portfolio and gain valuable experience working with other student leaders and St. Jerome's University administration.

Nature and Scope

An SAT member is an upper year full time undergraduate student that works with the Assistant Activities Coordinator (AAC), the Community Advisor of Student Activities (CASA) and ultimately, the Residence Life Coordinator (RLC) to provide diverse, interest-based programming that appeals to all students who are affiliated with St. Jerome's University. Minimum four months are required for this position.

Specific Accountabilities

The responsibilities for this position can be subdivided into two main categories that include the following:

1. General Duties

- Work with an AAC and the CASAs to provide diverse, interest-based programming that appeals to all St. Jerome's University students with a goal of ensuring a healthy and balanced campus climate through student activities that complement the academic mandate of the University and add value to the overall student experience.
- A member of the SAT is a role model who personally embodies the mission of St. Jerome's and works with other members of the SAT, an AAC and the CASAs to plan, promote, coordinate, and execute student activities.

2. Specific Duties

- Must attend SAT Training Week at the end of August (official dates to be determined based on University of Waterloo calendar)
- Must support all programming offered through St. Jerome's University Orientation Week (Early September, 2021)
- Must attend weekly SAT sub-team meetings and monthly SAT professional development session
- Required to attend weekly planned activity and support other sub-teams in their events
- Report directly to their AAC and ultimately the RLC

COVID-19

- As we navigate our way through the COVID-19 pandemic, it is very challenging to predict what the 2021-2022 academic year will look like on our campus. As such, SATs are expected to be adaptable to the ebbs and flows of the pandemic landscape. SATs will be expected to be leaders in this domain, role modelling changes and appropriate pandemic behaviour
- Programming expectations will be largely dictated by the pandemic. **It is possible that programming will need to occur virtually.** If in-person programming is possible, it is likely that COVID-19 safety measures will need to be considered and implemented. This could include but is not limited to: Mask wearing, small group sizes or programming in cohorts to meet gathering limits, physical distancing, outdoor programs instead of indoor programs etc.
- Current (as of March 12, 2021) residence covid-19 guidelines can be found using the following link: <https://www.sju.ca/covid-19-response-0>