

## **Board of Governors Mission Committee Charter**

### **Mission**

The Mission Committee is a standing committee of the St. Jerome's University Board of Governors, established by Bylaw, Article 3.8, regularized in Article 4 and subject to governing legislation, the *St. Jerome's University Act, 2000, S.O., 2000, c. Pr34*, and St. Jerome's University Bylaw. The committee provides advice and recommendations to the Board on matters related to the mission of the University, in particular its Catholic identity as required.

### **Responsibilities and Authority**

- Review and oversee the continuing fulfillment of the Mission Statement of the University
- Participate and address matters related to the mission of the University, in particular its Catholic identity
- Assess and recommend opportunities, needs, and interest for Board members to develop relevant knowledge and skills
- Develop an Annual Work Plan for the Committee

### **Committee Members**

- Chancellor of the University
- Episcopal Delegate
- Provincial Superior of the Congregation of the Resurrection or his delegate
- President (Vice Chancellor)
- Board Student member
- At least three additional Board Members at Large

### **Committee Resources**

- Director of Campus Ministry

### **Procedures**

- One of the Board Members at Large will be selected by the Committee to serve as Chair for a two-year term, eligible for re-appointment for a maximum of one additional year
- Selection of the Committee Chair from the Members at Large will take place prior to and for approval of the appointment at the June Board meeting
- Notice of committee meetings shall be provided at least seven (7) days prior to any Committee meeting
- Meeting Agendas will be developed by the Committee Chair
- Mission Committee will normally meet at least two (2) times each academic year, once in the fall and once in the winter semester
- Mission Committee may meet *in camera* as required
- Agendas and Minutes of all open session Mission Committee meetings will be posted on the SJU Board SharePoint site
- Reports from the Mission Committee to the Board are due to the Executive Assistant to the Board at least twelve (12) days prior to a scheduled Board meeting
- Decisions of the Mission Committee on recommendations to the Board will primarily be reached by consensus
- When consensus cannot be reached, voting shall take place on a simple majority basis, with all committee members except the Chair eligible to vote
- In the event of a tie in votes, the Chair shall cast the deciding vote
- Quorum for each meeting shall be a majority of committee members, such that the majority of those in attendance are external members as defined by the St. Jerome's University Bylaw