Frost Leader Position Description

Frost Week is held during the first week of Winter term and acts as an opportunity to welcome back St. Jerome’s students and welcome new members to the community. It consists of multiple fun events, often winter-themed, to help foster a sense of community and belonging amongst students. Past events have included movie nights, a gingerbread house competition, and Coffee House. These events are planned and facilitated by Frost Leaders who are led by Frost Leader Advisors. Frost Week is open to both residence and Off-Campus Community students and may consist of both in-person and virtual components. Frost Week 2022 is being held from Wednesday, January 5th to Sunday, January 9th, 2022.

St. Jerome's University provides a culture and environment for employees that endeavors to promote the mission and vision of the university. Employees are expected to contribute to the larger institutional goals and conduct themselves in a manner that fosters the prevailing sense of collegiality among faculty, staff, and students.

General Accountability

A member of the Frost Leader Team is a positive and enthusiastic St. Jerome’s community member who is reliable, dependable, and creative and is looking to enhance their leadership portfolio and gain valuable experience working with other student leaders and St. Jerome’s University administration.

Nature and Scope

A Frost Leader (FL) is a first-year full time undergraduate student who is interested in student leadership. A Frost Leader works with the Frost Leader Advisor (FLA) and ultimately, the Spiritual and Student Development Advisor and the Community Life Assistant to provide diverse, interest-based programming that appeals to all students who are affiliated with St. Jerome’s University during Frost Week.

Specific Accountabilities

The responsibilities for this position are:

1. General Duties
   - Work with a Frost Leader Advisor, the Spiritual and Student Development Advisor and the Community Life Assistant to provide diverse, interest-based programming that appeals to all St. Jerome’s University students during Frost Week
   - A member of the Frost Leader team is a role model who personally embodies the mission of St. Jerome’s
   - Must be available for some planning meetings with the Frost Leaders throughout the December exam period

2. Specific Duties
   - Organizing and facilitating Frost Week activities during Frost Week (January 5th – 9th, arrive early on January 5th)
   - Attend Bi-Weekly Meeting with Sub-Team during the December exam period (more if needed)
   - Attend Frost Leader Training (half day, December 5th)
   - Attend Frost Week Debrief (early January, post-Frost Week)
Frost Leader Application

A Frost Leader (FL) is a full-time undergraduate student who is interested in student leadership. Those leaders interested in this role must complete the following application.

Phase I: Frost Leader Application

Complete all fields contained within the Frost Leader Application form.

1. Respond to all questions in the PERSONAL INFORMATION and APPLICATION QUESTIONS portions of this form
2. Applicants must submit a video (maximum 5 minutes), highlighting why they want to be Frost Leader and what they would hope to gain from the experience, as well as responses to a few specific questions
3. Complete applications should be submitted to sjulife@uwaterloo.ca by Monday, November 15th, 2021

Phase II: Interview (Tentative)

The Selection Committee is not planning on conducting interviews, however if needed, potential candidates will be asked to complete a short interview to help the Selection Committee make their decision.

Phase III: Announcement of Successful Candidates

Successful candidates will be notified via email on Monday, November 22nd, 2021
Frost Leader Application

St. Jerome’s University requests this information for the purpose of processing your application for a student leader position. Responses to all items are required. If you fail to provide the required information, your application will not be considered. Please familiarize yourself with the position profiles before completing this application.

APPLICATION SUBMISSION REQUIREMENTS

a) Respond to all questions in the PERSONAL INFORMATION and WRITTEN APPLICATION QUESTIONS portions of this form
b) Complete applications should be submitted to sjulife@uwaterloo.ca with the subject line “Frost Leader Application, First Name, Last Name” by Monday, November 15th, 2021

PERSONAL INFORMATION

Name: ____________________________ University ID: ____________________
Age: _________ Year of Academic Study: _________
Email: __________________________________ Cell Phone #: __________________
Faculty: ______________________ Program: ___________________________

Written Application

Please answer the following questions to the best of your availability:

1. Explain why you have chosen to apply for the position of Frost Leader?
2. What past experiences do you feel will help you in the role of Frost Leader?
3. Why do you think student activities are important for St. Jerome’s residents and St. Jerome’s academically enrolled students?
4. As a Frost Leader, you will be planning events. Prepare a simple proposal for an activity that you would like to host during Frost Week.

Video Application

1. What do you hope to gain from the experience of being a Frost Leader?
2. What has your favourite SJU memory been, so far?
3. If you could be any vegetable in the world, what would you be? Why?