

## MEMO

To: SJU Community

From: Peter Meehan, President and Vice Chancellor  
Cristina Vanin, Interim Vice President Academic and Dean  
Mike Gourlay, Executive Director, Finance and Administration

Date: May 7, 2021

Subject: May Update – Campus Response Team

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May – the beginning of the spring term! As we begin this new academic term, we are also planning for what a gradual return to campus in the fall might look like. We appreciate your patience as we continue to adjust to changes that occur at each stage of the pandemic.

Protecting the health and well-being of our community remains our priority. COVID-19 vaccinations are providing hope. As more of our employees become eligible to receive their vaccine, we are encouraging our directors/chairs to support employees who have the opportunity to receive theirs through a scheduled or last-minute appointment. We support flexibility if employees request time off during regular business hours to get their vaccine. Employees are not required to book time off via ADP. Discretion will be given to paid time off based upon the employee's circumstances (for example, how far they need to travel to get their vaccine).

While more specific information is not yet available to share about the fall 2021 term, there have been indications that details may become available later in the month. Decisions regarding scheduling for the return to campus continue to be guided by the Government of Ontario, Public Health, and the University of Waterloo. We will continue to update you as the Campus Response Team (CRT) receives information and actively works on the following:

### **Return to Campus Planning and Priorities**

- Compliance assessments continue to take place to ensure that our campus remains safe for those people working in essential services on campus.
- Our Vice President Academic and Dean and Associate Dean continue to monitor news from UWaterloo daily to help guide plans for fall term.
- The VPAD and department chairs have been reaching out to faculty to ask their preferences regarding the various course delivery options available in fall 2021.
- Department directors will be reaching out to staff about their preferences for in-person/on-campus work in the fall term.
- SJU's residence is now closed for the spring. Facilities staff will be focusing on maintenance and preparation for the fall term with single room occupancy. Capacity options remain under consideration to safeguard students.
- Our IT Team continues to work on upgrading our Wi-Fi service on campus.
- Access to SJU campus buildings remains restricted and will continue to be provided on an individual request basis. Please direct requests as follows:

### STAFF

Any access to buildings or offices requires authorization from your direct supervisor, Mike Gourlay, Executive Director, Finance and Administration, and Tom Slaby, Director, Facilities. Please indicate to Mike if you are looking for more regular access to campus while we are in lockdown status.

### ACADEMIC STAFF AND RESEARCHERS

Academic Staff and Researchers: Any access to buildings or offices will need the authorization of Cristina Vanin, Interim VP Academic and Dean. Please indicate to Cristina if you are looking for more regular campus access while we are in lockdown status.

### **Month-at-a-glance timelines and events**

- Tuesday CRT meetings continue to occur on a weekly basis.
- May 7, Students' Union Green and Gold Gala
- May 11, 1:30 p.m.-2:30 p.m. – University of Waterloo Return to Campus Town Hall. Register [here](#).
- May 14, 1:00 p.m.-3:00 p.m. – SJU Assembly
- May 14, 7:30 p.m. – Lectures in Catholic Experience presents its third online lecture in the “Hope in the Time of COVID!” series, featuring Carol Duncan speaking about [The Black Church in Canada](#).

### **Responses to your RT submissions**

- There have been no employee RT submissions to either the “CRT Feedback” or “Campus Compliance Concern” options to date. We look forward to responding to your enquiries as they are received.